

HALLOWEEN HEADQUARTERS

EMPLOYMENT APPLICATION

LOCATION:	<input type="checkbox"/> Store _____ <input type="checkbox"/> Company Offices <input type="checkbox"/> Company Warehouse	POSITION(S) APPLIED FOR:	
INSTRUCTIONS		<input type="checkbox"/> Assistant Store Manager <input type="checkbox"/> Bookkeeper/Office Manager <input type="checkbox"/> Cashier <input type="checkbox"/> Customer Service Clerk <input type="checkbox"/> District Manager <input type="checkbox"/> Office Assistant <input type="checkbox"/> Senior Warehouse Worker <input type="checkbox"/> Shift Supervisor	<input type="checkbox"/> Store Manager – Full-Time <input type="checkbox"/> Store Manager – Seasonal <input type="checkbox"/> Warehouse Manager <input type="checkbox"/> Warehouse Worker I <input type="checkbox"/> Warehouse Worker II <input type="checkbox"/> Warehouse Worker III <input type="checkbox"/> Warehouse Worker IV <input type="checkbox"/> OTHER (Enter Below): _____
<ol style="list-style-type: none"> 1. Type or print clearly. 2. Answer each question truthfully. False statements may result in rejection of application. 3. Be sure to sign and date application. 4. You will be notified only if you are employed. 			

III. APPLICANT INFORMATION		
1. Name (Last, First, Middle Initial)	2. Social Security #	3. Telephone #
4. Address (Street, City, State, Zip Code)	5. Are you over 18 years of age? ____ Yes. ____ No. If not over 18 years of age, what is your age? ____	

IV. GENERAL INFORMATION		
QUESTION	YES	NO
1. Have you ever been discharged from a job? If your answer is Yes, explain briefly below.	<input type="checkbox"/>	<input type="checkbox"/>
2. Have you ever been convicted of a felony? If your answer is Yes, explain briefly below.	<input type="checkbox"/>	<input type="checkbox"/>
3. Will you accept temporary employment?	<input type="checkbox"/>	<input type="checkbox"/>
4. After employment, can you submit a birth certificate or other proof of age and citizenship?	<input type="checkbox"/>	<input type="checkbox"/>
5. Work for Too Much Fun/Halloween Headquarters before? If so, where, when and what position?	<input type="checkbox"/>	<input type="checkbox"/>
6. Explain briefly below why you would like to work at Too Much Fun/Halloween Headquarters.	DNA	DNA

V. EDUCATION				
1. Circle highest grade completed.	Grade School 1 2 3 4 5 6 7 8	High School 1 2 3 4	Trade/Technical School 1 2 3 4	College 1 2 3 4 5 6
2. If you are currently attending school, give the name, address and telephone number of the school below.				

VI. EMPLOYMENT HISTORY (Begin with your most recent job)					
1. Dates of Employment		Name and Location of Firm	Telephone #	Position Held	Salary
From	To				
<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	Describe your duties	Supervisor	Reason for Leaving	
2. Dates of Employment		Name and Location of Firm	Telephone #	Position Held	Salary
From	To				
<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	Describe your duties	Supervisor	Reason for Leaving	

3. Dates of Employment		Name and Location of Firm	Telephone #	Position Held	Salary
From	To				
<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	Describe your duties	Supervisor	Reason for Leaving	

V. EMPLOYMENT AVAILABILITY

1. Indicate below with an "X" when you are available for work. Show hours per week you are available.
 ___ Days ___ Nights ___ Weekends ___ Hours/Week

2. Fill in the hours you are available to work each day in the spaces below.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday

VI. APPLICANT SIGNATURE AND CERTIFICATION

I certify that the information I have provided on this Application is correct. I understand that any material misrepresentations or falsifications which I may have made may constitute sufficient grounds for disqualification of this Application or termination of my employment with the company (if employed).

DATE: _____ SIGNATURE: _____

VII. COMPANY USE ONLY (REVIEW/ACTION)

1. REFERENCE VERIFICATION RESULTS:

Employer #1	Notes:
Employer #2	Notes:
Employer #3	Notes:

2. SUMMARY COMMENTS:

3. EMPLOYMENT STATUS: ___ Qualified (Hire - Complete Below) ___ Unqualified (Reject)

Position	Hire Date	Pay Rate	Start Date
		<input type="checkbox"/> \$ _____/Hour <input type="checkbox"/> \$ _____/Pay Period <input type="checkbox"/> DNA - Per Employment Agreement	

DATE: _____ AUTHORIZED SIGNATURE: _____